

**BOARD OF EDUCATION
Millburn School District 24
COMMITTEE of the WHOLE MEETING
July 13, 2020**

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Ardre Orie

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to
Social Distancing.

GUESTS

Via Zoom

BOARD CLERK

Veronica Willis

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:09 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Ardre Orie. Absent: None.

PUBLIC COMMENTS

A comment was submitted by Gretchen Polenzani, Kindergarten Teacher at Millburn Elementary School, regarding her concern with returning to in-person instruction amid COVID-19.

ADDITION of INFORMATION/DISCUSSION ITEMS

There were no additions added for information or discussion.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

First Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the July 23, 2020, Regular Board Meeting.

- 4:10 Fiscal and Business Management
- 4:15 Identity Protection
- 4:40 Incurring Debt
- 4:45 Insufficient Funds Checks
- 4:70 Resource Conservation
- 4:90 Activity Fund Management (Press Activity Funds)
- 4:100 Insurance Management
- 4:110 Transportation
- 4:120 Food Services
- 4:130 Free and Reduced-Price Food Services
- 4:150 Facility Management and Building Programs
- 4:170 Safety

Return to Learn Plan/Remote Learning Plan Update

Dr. Lind began by showing a presentation that outlined the role of school. The priorities set forth were driven by the Thoughtexchange from early June. First research was conducted by surveying parents and staff members. Dr. Lind had COVID conversations via ZOOM. Currently the district is monitoring ISBE guidance along with practices from surrounding school districts reflecting best practices for in-person and remote learning. The district is currently in the planning stages of the final Remote Learning Plan and communicating that plan to staff and parents. Most subgroups of the Learning Plan Team have been meeting weekly since June.

Superintendent/District COVID Goals Update

Dr. Lind responded to all District Covid Goals.

District Leadership Team Proposal

Ben Walshire, MES Principal and Jake Jorgenson MMS Principal, presented the proposal to form a leadership team. The presentation outlined the development team, committee members qualifications sought, the purpose, state code references, the Return To Learn Plan along with job descriptions, qualifications and expectations. The plan includes a proposal for 17 team members. The total cost includes a stipend amount for \$750 for tam facilitators and individual stipend amounts for a total of \$1,550 each. The total annual cost is \$26,350.

Discuss the Approval of Consultation/Professional Development Contract for Trauma Informed/Restorative Teaching Practices in the amount of \$20,000

Dr. Lind explained last year the district began looking at Trauma Informed Practices so this year the teaching staff and PBIS continued to look at how the district is supporting the students' social emotional health and the students', staff members' and parents' wellbeing in our society. In an effort to continue that work, the district is looking to continue working with Ali Hearn. This would add 10 days to her contract with the district as she serviced the district last year.

FUTURE AGENDA ITEMS

- Press Policy Updates
 1. 4:20 Fund Balances
 2. 4:30 Revenue and Investments
- Review of Board Self Governance Goals and Draft of Revised Goals 2019-2020
- Review of Board Agreements
- Construction Change Orders
- Review and Revise (if necessary) Board Agenda Calendar found in the BOE Drive
- Review Superintendent Evaluation Goal
- Board Self Evaluation With IASB
- Staff Diversity Report

SUPERINTENDENT REPORT

Dr. Lind's Superintendent's Report was given during this meeting's Information/Discussion Portion and consisted of the Return to Learn Plan/Remote Learning Plan Update.

BUSINESS OFFICE REPORT

Dr. Johns sent the Business Office Report via Email. There were no questions.

BOARD REPORTS

There were no Board Reports.

CLOSED SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to enter into Closed Session for the purpose of:

- Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

On a roll call vote the following members voted Aye: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy and Andre Orié. Nays: None. Absent: None. The motion passed and the Board entered into Closed Session at 9:08 p.m.

It was noted that public live streaming ended at this time.

RETURN TO OPEN SESSION

A motion was made by Carissa Casbon LaTourette, with a second by Denise Ide, to return to Open Session. On a voice vote all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The Board entered into Open Session at 9:22p.m.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 9:22 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: _____

President

Attest: _____

Secretary

August 24, 2020

Date